

# Liberty Music Boosters (LMBA)

## Meeting minutes- August 18, 2009

*President – John Scherer*

*Vice President - Seth Joseph*

*Treasurer – vacant*

*Secretary - Betsey Farquhar-Bradish*

*Member at Large - Cathy Epervary*

*Present: Laura Sams, Donna Roach, Betsey Farquhar-Bradish, John Scherer, Lori Parfenchuk, Denise Lahrman, Martha von Hillebrandt, Liz Shires, Cristal Lee, Michelle Fought, Travis Hicks, Seth Joseph, Doug O'Neal, Laurie Parsons, Cathy Epervary, Becky Shatto*

The meeting was called to order at 7:07 by John.

### Directors' Report

Doug reported the deposit will need to put on the trip for chorale where they will, among many activities, attend a master class at Wright State.

Travis reported that progress on the show is going well with completion of the first two sections and the third almost complete with 16 of 23 sets; ~5 ½ minutes of the ~7 minute show. Mr. Raiff has confirmed that there can be more playing in the stands this year. The students have a really good attitude this year. Other staff are unavailable for this meeting because they are with the band right now or on vacation this week just before school begins. New staffers, Jessica with the front ensemble and Jessica Kelley the director at HMS, are doing great as well. Mr. Raiff has said that we will be sitting on the OSU side at the upcoming game. Summer pictures were taken last week but order forms just became available and will be sent home. There will also be pictures taken this fall in full uniform. The numbers for the Florida trip look to be around 40, response is slow and could be missing 20-30 so the estimate at this time is 40-60. If we have less than 55 we will only need one bus and this could actually save some \$. John asked what the implication was for the overall sound of the band. Travis said it really depends more on representation by instrumentation and that looks to be okay as well as keeping in mind that performances will only be the Citrus and Disney parades that will not be judged. Crystal asked if information has gone out about chaperones as she and her husband are interested. Travis said he is waiting to see what the need will be based on the number of students going and we have always had a good response in the past. Laura asked if the first competition this year is early. Travis said it is but that Olentangy and Orange are both participating in the Delaware Horse Parade as we alternate with them from year to year. Preview night will be this Tuesday at 8pm. Laura asked for a couple of minutes for students to advertise the program during curriculum night on September 2nd. Travis said that is a good idea but time is very limited.

### Reports

#### Active Members

Betsey circulated the report of active and attending members (see separate report) as well as reminding everyone to sign-in.

#### Minutes/Secretary Report

Minutes from the June 2009 meeting were reviewed by all in attendance per review of all active members via email. Michelle and Lori requested that the section under New Business regarding meeting with directors be changed to eliminate specific names and comments and just capture that it was a general discussion and consensus. John motioned and Lori seconded approval of the report with the corrections requested. The motion carried by unanimous voice approval of the voting members present.

#### Treasurer's Report

In the absence of a treasurer, John supplied a report of all bank transactions with a reconciliation for

expenditures, winterline accounts, and items from last month's report. Seth asked if we have collected all the fees due for band camp? Donna said she knows her personal check has not cleared the bank yet. John said we don't know yet. Cathy asked if there was a back-up person for treasure? John said we are in the process of finding a replacement and assistant so we won't be caught with a vacant position again. Lori said she has \$1450 in the Florida trip account with \$100 yet to deposit. John then motioned and Liz seconded approval of the report. The motion carried by unanimous voice approval of the voting members present.

Winterguard and Drumline

Donna reported that Winterguard made a deposit of \$250 that was left in their cash box in anticipation of needing it for selling jewelry at the Powell street fair but have decided there isn't enough revenue to justify the effort. She also said \$600 was deposited from the \$50 guard camp fees. Denise said Winter Drumline deposited \$207 from the Pampered Chef fundraiser and now has a balance of \$318.

Scrip and Kroger

John reported that there is \$248.35 in the Scrip account after 2 disbursements for band camp. Lori asked if the link for Scrip is on the band website. John said it is on the booster website.

Fundraising Plan Update

Laura & Michelle said they are waiting for information about dates of raffles, fruit sales, etc to finalize the calendar. They have a lot of ideas including a game night. We need to set a fall Pride Day date and there do not seem to be any good Saturday dates due to contests, etc. Discussion narrowed the dates to September 9<sup>th</sup> or 16<sup>th</sup>. John said he would discuss this with the directors, etc and post on the website. Seth said he understood from Travis that students previously signed themselves up for cars/routes on sheets posted in the hallway.

Seth reported that the OSU chair to be raffled should arrive next week. It retails for \$599 and the cost to us is \$300. Tickets will be sold for \$5 each or 3 for \$10. Betsey said she had an unused role of tickets that we could use. If this is successful we can repeat with a LHS logo.

Seth reported that the design is nearly available and we have final prices for the pavers but still working on a volume discount for engraving and estimate of incidentals of mortar, labor, etc:

Brick size	Engraving limit	Cost of engraving	Cost of brick
Small		\$14.75	79¢
Medium	4 lines of 13 characters each	\$28.25	\$1.57
Large (8x14)	6 lines of 22 characters each	\$39.75	\$3.17

For comparison, Laura said the Athletic Boosters' pavers are all one size, came from Motlic and sell for \$50 each. Seth said he is working to have a fall campaign starting on curriculum night and looking for a good name such as Performing Arts Pavers. Seth said there were also inexpensive stepping stones available from our vendor, Mr. Mulch, normally costing \$20 and now \$10 for anyone that is interested. Michele asked how the design works when sales/sizes are yet unknown. Seth said that it is an ongoing process that the LHS design students will be working on and we can keep making changes as necessary.

Seth said the coupon books are now available for a cost of \$4 and we can start selling them immediately. New books will cost \$12.50 and we can sell them for \$25. Cathy said she could put them on the LMBA bead/face painting sales table at Varsity Football nights.

Seth said Avon sales will yeild a 60% profit to students' individual trip accounts and that orders can also be

placed online. Thanks to Brittany Marks mom for all the work she is agreeing to do on this. Laura suggested that we avoid a campaign in October since there will also be fruit and possibly wreath sales then. John said we have yet to determine what all sales campaigns will be targeted for individual vs. group benefit. One student lost \$ from her account in the past because it was given to the general fund after not being used within the fundraising year. John said that is something we need to delineate as well.

#### Scholarship Committee

No report.

#### Important Dates (per meeting Agenda)

- Next LMBA meeting: September 15<sup>th</sup> at 7PM

#### Old Business per meeting agenda - meeting discussion

- Florida trip update - (see Travis' report above).
- Frosh Fest Update (Laura & Michele) - plans are going well. Volunteers are urged to have their cookies there by 5:30.
- Status of sign purchase - Laura brought the new sign to show with an example display of “ ♫ Liberty Music Boosters, Support Liberty High School Music Programs, August 22<sup>nd</sup> students will be in your neighborhood to accept your donations.” Seth said he is also still working on the chair, etc for us to raffle and trying to get it donated or at least at cost from his company.
- Car wash - John said \$500 was made for winterlines (\$250 put into each account) for 3 ½ hours work.
- Allocation of make-up pride day - John reported that \$1294 was earned all by band members and 2 choir students. Betsey said at least one band member was a band/choir student. Doug said the band could have all the proceeds to avoid any cuts/need for fees for the band students' pregame meals.
- LMBA family fee update - John tabled for this month.

#### New Business

- Resignation of Treasurer, replacement - Denise offered to fill the vacancy with Lori as Assistant Treasurer, after a change in by-laws and vote. John said he didn't have time to discuss this with the board prior to the meeting and would like to do so after the meeting before taking motions tonight.
- Winterline Pride Day make-up - John reported that due to the need to reschedule last spring's Pride Day multiple times due to weather, etc. and then low participation, there were still several routes left that were not collected and Winterline members have requested that they be allowed to collect on these routes for their accounts. Betsey said that she appreciated this initiative and commitment but was concerned about a precedence of taking a general fundraiser and allowing it to be targeted to a subgroup. Discussion followed; John motioned and Denise seconded approval of allowing the Winterlines to do these routes this one time. The motion passed with 11 yes votes and 2 abstentions.
- Band Preview night - will be this Saturday, September 22nd.
- Concessions - Betsey reported that projections for concession income remain stable. There were only slight price increases this year on inventory items and she is finding cost savings to compensate.

#### Online Sign-up Information

- Scrip Sign-ups online at [www.shopwithscrip.com](http://www.shopwithscrip.com)

John motioned and Betsey seconded for adjournment of the meeting at 8:59pm. The motion was carried by unanimous voice approval with no objection.

#### Next Meeting

Will be Tuesday, August 18<sup>th</sup> at 7:00pm in the LHS choir room.

Respectfully submitted by Betsey Farquhar-Bradish, LMBA Secretary