

Liberty Music Boosters (LMBA)

Meeting minutes- November 11, 2008

*President – Diane Pax
Treasurer – Sheri Burke
Member at Large - Susie Norris*

*Vice President - John Scherer
Secretary - Betsey Farquhar-Bradish*

Present: Diane Pax, Susie Norris, Betsey Farquhar-Bradish, Lori Parfenchuk, John Scherer, Denise Lahrman, Cathy Epervary, Dan Finley, Erin Wahl, Seth Joseph

The meeting was called to order at 7:35 by Diane

Directors' Report

Doug reported that the Musical Review last month was a success and the next one will be the last weekend in February, entitled "Broadway Here We Come". Tomorrow morning, Sol and Liberty Bells will be performing at the State School Board Association meeting and then at Wyandot Run in the afternoon. Eight students attended the OCC Honors choir at Capital University. The holiday choir concert will be Sunday, December 14th. Doug researched musical copy write laws and found that one recording can be made of performances as long as there is no charge associated. If we want to distribute copies then permission needs to be obtained; therefore, he will be making a "best of" CD at the end of the year through the Harry Fox agency which will give us the best total deal of ~\$400 for 100 CDs. Doug also reiterated that participation in required events, i.e., Pride Day means that the students' grades are based on attendance or providing a written excuse. Some parents have gone to the administration with concerns which Doug also attributes to increased apprehensions around the new formative assessment standards.

Jill shared that the first Strings concert last month went well and she is working on a taking students to the elementary and middle schools to increase enthusiasm and appreciation.

Travis was not at the meeting due to his father's illness.

Minutes/Secretary Report

Minutes from the October 2008 meeting were reviewed by all in attendance. Diane motioned and Susie seconded approval of the minutes as submitted. The motion was carried by unanimous voice approval with no objection.

Treasurer's Report

The Treasurer's Budget Report 31-Oct-08 was reviewed by all in attendance. The cash balance was \$24,985. Diane presented the report in Sheri's absence due to the death of a close friend. Diane noted that there was extra income for Drumline due to earnings from sales of Macy's cards. Doug noted that choir line item for paper and supplies should be within Music Review Supplies. Diane read the Thank You card from the Parratt Family for donations from music program families following Christopher's death. Lori noted updates to the band dinner expenses per her report for the 2008 Marching Band Season that included: 10 meals served for 76 students and 9 staff and 40 8th graders with 10 parents/siblings on 8th grade night to include pizza 3 times, subs

twice and 5 dinners of parent donated items to include hotdogs, mac n cheese, soft tocos, pasta, sloppy joes and lasagna at a cost of \$909.25 for pizza & subs and \$250.61 for paper supplies served by 6-8 volunteers at each dinner and 17 total individuals throughout the season. Lori also submitted a report for House Signs that included: 15 in inventory at the beginning of the school year, 11 orders and 4 remaining at a price of \$15 each; the deadline for ordering was September 30th, the order was placed October 1st with signs received and delivered October 10th to 2 strings, 3 choir and 6 band students. Lori also explained that this is a service-only rather than a fundraising activity so as not to cut into the profits of the more costly athletic booster sign fundraiser. Diane motioned and Susie seconded approval of the budget as submitted. The motion was carried by unanimous voice approval with no objection.

Important Dates (per meeting Agenda)

NEXT MUSIC ACTIVITIES:

- Orchestra Concert: Tuesday, December 9th at 7pm
- Choir Concert: Sunday, December 14th at 3pm
- Band Concert: Wednesday, December 17th at 7pm

LMBA DATES:

- Elections for 2009 Board: December 9, 2008

Old Business

- Pride Day: Will need to schedule a Spring date
- Winter Lines budget / updates / fundraisers (Denise reported that the Drumline budget is ~\$7900. They may have up to 30 members they have received payment from 16 and one request for financial aid. Fundraising ideas include candy bar sales and giftwrapping at Tuttle Mall)
- Fruit and Wreath sale update (Susie reported that she received over 60 orders)
- Parents are requesting the Kroger Card to be set up for student accounts (Meijer card too?)
- Final Fall concessions clean-up (Betsey reported that equipment and supplies have been put away for the season but there are many cases of soda that will expire before spring concessions begin again due to the unexpected cold, rain and low attendance of the last 2 football games.)

New Business

- Begin process to make Indoor Drum Line an official group (Diane reported that this is per Mr. Raiff)
- There was discussion about ways the marching band could improve its contest performance. Suggestions from increased student leadership to changing contests that we enter were shared. The final consensus was that if any suggestions are to be made to Travis that it be done by parents separately from official LMBA business.
- Final discussion of proposed changes to increase # of Members at Large starting in 2009 (see LMBA Trustee description per Diane and John below) (Seth also suggested that we start an LMBA fundraiser selling brick pavers for the entrance to the music wing.)
- Nominations for 2009 board member positions (see names with position descriptions below)

LMBA Trustee (nominee(s))

- **President** (John Scherer)

The President shall be the chief executive officer of the Association and shall supervise all activities of the Association. The President shall preside at meetings of the Trustees. The President shall, in general, perform all duties and have all authority incident to the office of President. The President shall appoint all chairpersons and serve as an ex-officio member of all committees (per bylaws).
- **Vice President** (Erin Wahl)

The Vice President shall, in the absence of the President, perform the duties of the President (per bylaws).
- **Treasurer** (Sheri Burke and Kim Hollingshead)
 - The Treasurer shall have charge and custody of the Association's funds, securities, notes, contracts, deeds and all other indicia of title; receive and give receipts monies due to the Association; deposit monies into such banks, trust companies or other depositories as shall be selected by or pursuant to the directions of the Trustees; cause such funds to be disbursed by checks, be responsible for the accuracy of the accounts; keep the records of the Association's transactions; render accounts of the financial condition of the Association; and in general to perform all duties incident to the office of Treasurer (per bylaws).
- **Secretary** (Betsey Farquhar-Bradish)

The Secretary shall keep the minutes of all the meetings of the Trustees; cause all notices to be sent to Trustees; cause all notices to be sent to the members; be custodian of the corporate records; maintain the records of the Association; and in general perform all duties incident to the office of Secretary (per bylaws)
- **1st Member-at-Large** (Fundraising) (Seth Joseph)

Duties of this position may include but not be limited to:

 - Pride Day
 - Fruit/Wreath Sale
 - Scrip and Kroger Card
 - Other (such as car washes, etc)
 - Corporate sponsorship, donations
- **2nd Member-at-Large** (Communications) (Cathy Epervary)

Duties of this position may include but not be limited to:

 - Newsletter
 - Media
 - Volunteer/Chaperone Coordinator
 - Mailing list and phone tree
 - Middle school liaison
- **3rd Member-at-Large** (Material Operations) (Lori Parfenchuk)

Duties of this position may include but not be limited to:

 - Assistant treasurer

- Assistant concession manager
- Band dinner coordinator
- Uniform maintenance (choir, band, other)

Other tasks that need to be completed by LMBA include but are not limited to:

- DVD Yearbook creation
- Website management
- Competition Coordination
- Transportation services (truck maintenance and drivers) management
- Equipment (marching band props) production
- Field crew management
- Winter line budget coordination
- Concessions management

Online Sign-up Information

- Scrip Sign-ups online at www.shopwithscrip.com

Diane motioned and Susie seconded for adjournment of the meeting at ~8:50pm. The motion was carried by unanimous voice approval with no objection.

Next Meeting

Will be Tuesday, December 9th at 7:30pm.

Respectfully submitted by Betsey Farquhar-Bradish, LMBA Secretary